

Lakeside cemetery rules and regulations

(Approved by Town of Hounsfield board July 2010, effective from that date)

Cemetery Rules and Regulations

- 1) All lots in the Lakeside Cemetery are sold in accordance with the provisions of the laws of the State of New York and shall not be used for any other purpose than as a burial place for deceased humans.
- 2) No interment shall be allowed without permission being first obtained from Lakeside Cemetery. At the time of interment, the following information must be furnished:
 - a) name of deceased
 - b) age of deceased – including date of birth, if known
 - c) place of birth of deceased, if known
 - d) date of death
 - e) time and date of interment
 - f) if not an adult – the name of parents(s) or legal guardian(s)
 - g) military status
- 3) Lot owners are prohibited from allowing interments to be made on their lots for compensation.
- 4) Interments in a lot are restricted to those entitled to burial therein according to the terms of Lakeside Cemetery. Notarized letter of approval by present owner or living relative must accompany written request for burial of those not named on the deed.
- 5) No lot owner may transfer his or her lot. Contact the Town of Hounsfield/Lakeside Cemetery board for details on this section and other state regulations.
- 6) Cremated remains will not be permitted to be scattered in any part of the Cemetery. Interment of cremated remains will be permitted only in appropriate rigid receptacles such as wood, metal, plastic or concrete.

7) The full purchase price must be paid before a Deed will be given or burial allowed on the lot.

a-l) Corner posts are mandatory. Lot owner is responsible for purchase and delivery. Lakeside will install.

a) Purchase price of all lots shall include permanent maintenance.

b) Lakeside Cemetery will reclaim Deeds of areas not wanted by lot owners by:

i. Surrender of the original Deed to the Cemetery or proof of chain of ownership

ii. Payment to the owner of the original purchase price

c) Lost Deeds will be rewritten for a fee.

d) **ALLOWED Cemetery Rules** – Please limit your grave markings and plantings to the allowed items in the allowed planting area with the overall intent of displaying respect and simple elegance for all.

e) Head Stones – Monuments and flower plantings, not to exceed 36 inches from the head of the Lot. Flower plantings should not exceed 18 inches in height. See diagram.

f) Flowers, real or artificial, may be added to the allowed planting area only. The sod must be removed in the planting area. Any improperly planted or improperly maintained flowers, real or artificial, may be removed. Refer to the “Not Allowed” section below for other rules regarding the planting area.

g) American (U.S.A.) flags, up to 12 x 18 inches may be placed in approved grave planting area. Flags should be properly secured to avoid falling on the ground or blowing away. Flags will be removed that have become damaged or unsightly.

h) Seasonal and Christmas wreaths may be added during the respective season within the allowed planting area and must be removed by April 1.

Cemetery staff will dispose of all wreaths after this date.
Please make sure that you remove your wreaths before April 1 if you plan to reuse them.

8) **NOT ALLOWED Rules** – (many of these items create safety issues or impede the required maintenance of the cemetery).

- a) Bushes, Shrubs, Rose Bushes, Trees, tall flowers or other plantings.
- b) Fences, Stone or plastic edgings. Stones, gravel or chunk-type mulches should not be used.
- c) Glass or Plastic Blocks or Glass Vases. In general, glass of any type must NOT be used.
- d) Wooden Crosses, Shepherd Crooks, or similar
- e) Encroaching on adjoining graves. Any items or plantings on the wrong-side of the monument, or extending beyond the “allowed” planting area limits will be considered encroachment.
- f) Novelties or similar items include: Pinwheels, toys, all flags, banners, and flag or banner holders. (The flag exception is noted above in “allowed”.)

9) The cemetery Grounds Committee reserves the right to remove disallowed objects and all other objects deemed questionable, including safety, maintenance and appearance issues. Funeral flowers will usually be removed 1 to 2 days after the day of the internment. Many items may have sentimental value but can become disruptive to the appearance and maintenance of the cemetery. Please limit your grave markings and plantings to the allowed items with the overall intent of displaying respect and simple elegance for all. The cemetery is not responsible for loss or damage to any of the items or plantings.

10) The lot owners is responsible for:

- a) Plantings to be within a three foot area of the head of the lot. This is the burial/vault side of the lot/grave or monument. This is labeled as the allowed planting area. (See diagram above).
- b) Plantings and growth to be totally within the planting area boundaries and must not encroach on adjoining property.
- c) Wreath placement and removal: as specified in rule 7h.

11) All persons and vehicles while attending a funeral or funeral procession will be under the control of the superintendent, while in the cemetery.

12) Concrete Vaults or concrete grave liners are required for interment in Lakeside Cemetery. Effective for lots purchased after January 1, 1985, in 19NYCRR Part 201, section 201.6 allows cemeteries to require the use of concrete vaults or concrete grave liners that meet the NYSCRR Part 201 section 201.6 minimum specifications.

13) No vaults or mausoleums will be built above ground.

14) All foundations will be constructed by – or under the direction of Lakeside Cemetery.

15) All work done in the cemetery shall be done by cemetery employees or under the control of Lakeside Cemetery. Power mowers or other landscape equipment, operated by anyone not authorized by the cemetery is strictly prohibited.

16) Monuments shall be allowed on a lot and it shall be set in accordance with the general plan of the cemetery.

a) No monuments will be allowed until the lot is paid in full.

b) No monument will be allowed to be delivered to the cemetery until the foundation is installed and ready to receive the monument.

c) The maximum monument size for a single grave is 36" x 16".

d) The maximum monument size for a multiple grave is: 60" x 16".

e) The maximum monument height is: 48".

f) No monument or foundation shall be erected unless they are constructed with a 1"(inch) 'mowing collar' acceptable to the cemetery superintendent or added by the cemetery.

g) No raised foot stones will be permitted in the cemetery.

h) Bases of all monuments shall be finished true to level so as to fit on the foundations without wedging or spawls.

i) The original two acres of the cemetery shall have the following specifications for the monuments:

i. Monuments must be in period design, and approved by committee

17) Heavy trucking or other vehicular traffic shall be refused entrance to the cemetery when, in the opinion of the superintendent, injury to roads and driveways might result.

18) All persons shall be allowed access to the cemetery during daylight hours, observing the rules that are in effect, and the propriety due the cemetery.

19) Disinterment will be allowed, providing approval of Lakeside Cemetery and appropriate permits in accordance with New York State laws.

20) Graves will be opened on Saturday, Sunday or holidays, for an additional fee. Graves will not be opened when, with the approval of the superintendent, frost and weather conditions warrant such refusal.

21) Lot owners are required to notify the cemetery of any changes in address. All notice required to be sent, shall be sent to the last recorded address and such notice shall be deemed adequate.

22) The Rules and Regulations may be amended by Lakeside Cemetery but no such amendments shall be effective until approved by the Town of Hounsfield Board.

23) *STANDARD ALLOWED GRAVE CONFIGURATIONS:*

The following are the 3 approved grave configuration standards allowed in this cemetery.

Anything other than stated below, needs a variance approved by Lakeside Cemetery.

The proper documentation and payment is required for each person to be interred before any interment can occur.

STANDARD ALLOWED GRAVE CONFIGURATION:

Standard #1: 1 vault (a burial vault, usually concrete)

Standard #2: 1 vault, 1 urn (urn, usually concrete, plastic, marble, of standard size for interring cremated remains)

Standard #3: up to 4 urns

Notes: **Vault:** A burial vault, usually concrete, of standard adult or child size.

Urn: An urn, usually concrete, plastic, marble, of standard size for interring cremated remains.