

TOWN OF HOUNSFIELD TOWN BOARD MEETING
July 18, 2012

The regular meeting of the Town Board of the Town of Hounsfield was called to order by Supervisor Timothy Scee at 7 PM, at the Town Hall, 18774 Co. Rt. 66 and the Pledge of Allegiance was said.

Board members present were, Supervisor Scee, C'man Stephen Lee, C'man Todd Farrington, C'man Vincent Battista, and C'man Richard Young.

A motion was made by C'man Battista and 2nd by C'man Lee to approve minutes submitted for the June 13, 2012 meeting. All voted aye and the motion was carried.

A motion was made by C'man Lee and 2nd by C'man Farrington to approve minutes submitted for the special meeting held on July 5, 2012. All voted aye and the motion was carried.

Supervisor Scee reported that he received an email from Christopher Dotson on the comprehensive plan which will be discussed later in the meeting.

The Supervisor's Report was read by the clerk to the Supervisor: Month of June, Total receipts \$298,647.31, Total disbursements \$99,059.31, Total checking account balance \$237,893.41, Total investments \$701,904.34.

A motion was made by C'man Farrington and 2nd by C'man Lee to accept the Supervisor's report. All voted aye and the motion was carried.

Abstract #7, vouchers #377-443 was presented: General Fund A \$16,301.22, General Fund B \$847.93, Lakeside Cemetery Fund \$2,021.55, Highway Fund A \$13,093.60, Highway Fund B \$13,012.99, Water District 2 Fund \$20,845.49, Water District 1 Fund \$4,922.04, Water District 4 Fund \$3,287.99, Water District 3 Fund \$8,063.81, Water District 5 Capital Fund \$77.86, Water District 3 Capital Fund \$445.91, Abstract Total \$82,920.39.

A motion was made by C'man Farrington and 2nd by C'man Battista to accept and pay bills in abstract #7, vouchers #377-443. All voted aye and the motion was carried.

C'man Stephen Lee reported that he attended a Water Committee meeting, he also met with Chris Dotson, of EFC, concerning the creation of a Comprehensive Plan. C'man Lee also reported that a lot of progress is being made on the construction of Water District 5, and that an Economic Development meeting will be held 7/24 at 8 AM.

A motion was made by C'man Lee and 2nd by C'man Battista to accept a proposal from Chris Dotson of EFC on how he plans to help us create a Comprehensive Plan for the Town and approve a payment of \$3500 for that help. All voted aye and the motion was carried.

C'man Richard Young reported on activities of both libraries, and announced that Hay Memorial Library will hold a book and bake sale this weekend as part of Can Am days.

C'man Vincent Battista gave a Fire Department report.

C'man Todd Farrington gave a report on the Joint Recreation Commission and announced that a soap box derby will be held on Sunday as part of Can Am weekend.

At this time sealed bids were opened for a new pick up truck: \$25,207 Ford 2012 1 ton pick up from West Herr Ford, Hamburg, NY, \$27,076 Chevy 2012 1 ton pick up from Davidson Auto Group, Watertown, NY, \$23,854 Ford 2012 1 ton pick up from Davidson, Watertown, NY.

After discussion of payment options, a motion was made by C'man Farrington and 2nd by C'man Young to accept the low bid of \$23,854, pending the Highway Superintendent's approval, from Davidson Auto Group, Watertown, NY, for purchase of a 2012 Ford F350 one ton pick up truck. The base truck will be paid from the Highway Fund with a percentage of repayment from the water districts and length of term to be determined at budget meetings. Accessories to be paid from water districts are a utility box for \$6100, step bumpers for \$600, light for \$600, and radio for \$200. The plow will be paid from the Highway Fund (\$4100). All voted aye and the motion was carried.

The Board agreed that the Highway Superintendent will advertise to sell the 10 yr. old Water Dept. truck.

The Highway Superintendent gave a work report for June. A proposed Violence in the Workplace Policy was given to the Board to review for possible adoption at next month's meeting. It is a requirement now to have this type of policy in place. Mr. Alcombrack also reported on items sold at auction: tandem dump truck for \$12,500, 1997 pickup for \$2500, rotary mower for \$1000, two saws for \$200. Recycling of electronics brought in \$35.

A motion was made by C 'man Young and 2nd by C'man Farrington to authorize the Highway Superintendent to assist the Fire Department in installing a dry hydrant on Jericho Road. All voted aye and the motion was carried.

The Highway Superintendent made a correction to the wage of summer employees that was mentioned at the last meeting as \$11 instead of \$10.40 per hr.

The Town Clerk gave a collections report for the month of June and she also reported that she attended a Water Committee meeting and a Lakeside Cemetery Committee meeting.

Marlene Lennox, Zoning Officer, gave a report for June. She also had a new Zoning Map available for review by the Board with the Marine District change. After the new map is approved by the Town Board, the Town Clerk will certify it and Jefferson County will file the change and print more maps.

Corey Reed was present from Bernier, Carr with an update on Water District 5 progress. He reported that the main line is about one third installed. The Water Operator reported to Mr. Reed that the contractor asked if a steel building for the well house could be constructed instead of a block building and Mr. Reed will get an answer for him.

Supervisor Scee gave an update on property for sale next to Lakeside Cemetery. The price of the property is \$197,000 and already has infrastructure for four separate lots. The Board agreed that the Town will need to look elsewhere for property to purchase for a new cemetery.

A motion was made by Supervisor Scee and 2nd by C'man Battista to appoint Matt L'Huillier to the Joint Recreation Commission. All voted aye and the motion is carried.

A motion was made by Supervisor Scee and 2nd by C'man Farrington to appoint Richard Young, Paul Brown, and Russell Lee to the proposed new Town of Hounsfield Ethics Board for a one year term. C'man Battista, C'man Farrington and Supervisor Scee voted yes and C'man Lee and C'man Young abstained. The motion was carried.

Attorney Renzi read proposed Local Law #2 of 2012, and a motion was made by C'man Battista and 2nd by C'man Lee for resolution #12-29, to adopt Local Law #2 of 2012, establishing a minimum standard of conduct to help ensure that the business of government is free from improper influence that may result in opportunities for private gain and to form an Ethics Board. All voted aye and the motion was carried.

A motion was made by C'man Lee and 2nd by C'man Farrington to accept the new zoning map that was presented by the Zoning Officer with changes that were adopted in Local Law #1 of 2012. All voted aye and the motion was carried.

C'man Lee asked Attorney Renzi if services provided by the Town for our two libraries could be considered part of the funding that is provided by the Town. Mr. Renzi will research this and provide an answer at a later date.

Supervisor Scee reminded the Board members of the Can Am parade on Saturday and he invited them to march with him to represent the Town. He also announced that a restored 1986 plow truck will be driven in the parade by the Highway Superintendent and the Town Clerk was asked to ride with him.

The floor was opened for comments and the Board was encouraged to appoint a woman to the Ethics Board next year. An announcement was made that there will be Ag tours this weekend in the Town and County. A comment was made to thank the Board and the Highway Superintendent for the air conditioning unit that was installed in the meeting room.

A motion was made by C'man Farrington and 2nd by C'man Young that a certified letter be sent to Attorney Dennis Whelpley requesting the return of Town files not pertaining to the Galloo Island Wind Farm project with a time frame of 30 days. All voted aye and the motion was carried.

Supervisor Scee gave an update of the upcoming 18.12 challenge and ½ marathon to be held on September 1-2.

A motion was made by C'man Lee and 2nd by C'man Battista to allow the staff of the 1812 race to use facilities at the Town Court building at 411 Washington Street during the races, September 1st and 2nd. All voted aye and the motion was carried.

The Water Operator received a request from a local farmer to use a hydrant to irrigate his crops on NYS Rt. 3. After a discussion the Board decided that with the drought conditions right now, the Town does not have the water capacity to allow this.

The Board was asked if the County has invited the Town of Hounsfield to a meeting to possibly change the formula for apportionment of taxes. Mr. Scee had not heard anything on this meeting as yet.

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At 8:40 PM a motion was made by C'man Lee and 2nd by C'man Farrington to go into executive session for a personnel issue. All voted aye and the motion was carried.

The Board returned from executive session at 9:06 PM and the meeting was adjourned.

Submitted by,

Diane M. Nier
Town Clerk